



MRCP(UK) Part 2 Clinical Examination PACES

CENTRE INCIDENT FORM

For completion by the Chair of Examiners at the end of each day of examining

Please email this form back to the relevant College / Central Office after the examination.

Please give an honest and objective account of the incident and summarise the discussion
at the post cycle briefing

Name of Hospital(s)	
Name of Host / Federation Lead	
Date of Examination	
Cycle Number	
Name of Chair of Examiners	

1

Were there any procedural issues that a candidate could believe to have affected their performance on the day? For example: unplanned fire alarms, excessive noise, incorrect scenarios, etc

- Yes
 No

Candidate Number:

Candidate Number:

The Federation of the Royal Colleges of Physicians of the UK – global leaders in physician education





2

Were there any issues relating to the patients that a candidate could believe to have affected their performance on the day? (For example non-compliance, illness, withdrawal during the examination).

Yes

No

Comments

Candidate Number

Candidate Number:

The Federation of the Royal Colleges of Physicians of the UK – global leaders in physician education



ROYAL COLLEGE
of PHYSICIANS
of EDINBURGH



ROYAL COLLEGE OF
PHYSICIANS AND
SURGEONS OF GLASGOW



Royal College
of Physicians



3

Were there any issues with timings that a candidate could believe to have affected their performance on the day? (for example cycle start or finish times, or timings within encounters cycles that might influence candidate assessment?)

Yes

No

Comments

Candidate Number

Candidate Number





4

There will be occasions where a candidate has failed the examination by one mark. These candidates are likely to appeal. As such, it is very important that these candidates' performances are reviewed in the post-cycle discussion. Here are some guidelines on what should be covered:

- 1) The candidates marks must not be changed
- 2) All of the candidate's marksheets must be reviewed. All 'B' and 'U' marks should be supported by clear, relevant and legible comments from the examiners
- 3) Should any issues or concerns be raised following the post cycle discussion they should be clearly recorded below and on the Central Audit Form
- 4)

Candidate Number:

Candidate Number:

5

Please use this space to provide any additional comments regarding any untoward incidents that may have occurred during the examination that could result in a candidate appeal or complaint.

The Federation of the Royal Colleges of Physicians of the UK – global leaders in physician education



ROYAL COLLEGE
of PHYSICIANS
of EDINBURGH



ROYAL COLLEGE OF
PHYSICIANS AND
SURGEONS OF GLASGOW



Royal College
of Physicians