



Vacancy: Chair of the Palliative Medicine Specialty Certificate Examining Board

The Association of Palliative Medicine (APM) and the Federation of the Royal Colleges of Physicians of the UK are seeking to appoint a new Chair for the Palliative Medicine SCE Board, to replace Professor Karen Forbes who steps down later this year.

The successful applicant will have overall responsibility for the SCE Board to ensure that all the academic objectives are met; for ensuring that the SCE meets the standards set by the GMC; for the selection, appointment and training of board members and the monitoring of their performance; and for the on-going development of the SCE in the context of the decisions taken by the SCE Steering Group and the MRCP(UK) Management and Policy Board. They will be a member of the Palliative Medicine SCE Standard Setting Group.

As Chair the successful applicant will have overall responsibility for coordinating the activities of the Examining Board, Standard Setting Group and Question Writing Group to ensure that all the academic objectives are met. As a member of the SCE Steering Group they will advise on issues that affect the academic and policy matters of the SCE in Palliative Medicine.

A full list of the post's responsibilities is set out in: The Responsibilities and Duties of the Chair of a Specialty Certificate Examining Board, which can be found on the [MRCPUK Website](#), along with a copy of the remits and responsibilities of the relevant boards and groups.

Applicants should meet the following criteria to be eligible to apply:

- **Hold the MRCP(UK) or an equivalent postgraduate diploma**
- **Be practising as a specialist in Palliative Medicine, and a member or Fellow of one of the three Colleges**
- **Be registered with a licence to practise and in good standing on the GMC specialist register**
- **Be actively engaged in the training of junior doctors in the UK (or within the last two years)**
- **Be up-to-date as appropriate with relevant national guidelines, CPD requirements, employer's equality and diversity training, and appraisal process**
- **Experience of SCE Board membership is desirable.**

This is a non-salaried position though all reasonable expenses and travel costs will be met by MRCP(UK) Central Office in line with the Federation expenses policy. The tenure of appointment is five years. This is subject to regular attendance at meetings and remaining in good standing with the GMC as these will be monitored.

Applications for the post should be submitted to Rachel Stephenson (policy.officer@mrcpuk.org) by **Monday 4 June**. This should include the following documents:

- CV – including contact details, current position, GMC number and College membership;
- Covering letter – outlining your suitability for the role and demonstrating how you meet the eligibility criteria outlined above.

All applications will be considered by the Examining Board Chair in liaison with the APM.

The next meeting of the Board will take place on **7 - 8 March 2019** at the Royal College of Physicians of London, and the successful applicant will be required to attend.